

#### Rayat Shikshan Sanstha's

## Arts, Science & Commerce College, Mokhada,

Dist: Palghar-401604.

Email:asccmokhada@gmail.com

Website: www.asccmokhada.co.in

Affiliated to University of Mumbai, Mumbai



#### CRITERION NO- VI GOVERNANCE, LEADERSHIP AND MANAGEMENT

Metric No: 6.2.2: Implementation of e-governance in areas of operation

- 1. Administration
- 2. Finance and Accounts
- 3. Student Admission and Support
- 4. Examination

# Annual E-governance Report From 2017-18 to 2021-22

# **Annual E-governance Report - 2021-22**

# College Administration through Website:

The college website is used as an information center to reflect the profile of college related to its vision, mission, administrative setup, academic departments, activities, important notices, courses offered etc. The website committee of the college updated, processed and maintained website and its information on a regular basis.

# > Students Administration and Support:

The college published the brochure on college website for all stakeholders. The brochure comprises information guidelines for the admission process. An offline and online admission portal is used to manage the admission in the college. All the students are enrolled through this portal. Additionally, all the students enrolled at digital portal of university of Mumbai as per the guideline of university of Mumbai.

Following additional tools have used administration to provide a hassle free, convenient, smooth and paperless process.

- Advanced excel tool used to maintain effective database.
- College has used "Vriddhi software" for college administration.
- Students are enrolled for all categories scholarship through online Maha DBT app.

#### Library e-governance:

The college has added more e-learning resources for the benefit of the students and teachers. The college subscribed to new journals and books as per the recommendations of the teachers and students. Online Public Access Catalogue module of the software is used for information retrieval. Library functions like serial control subscription, OPAC, issue returns, acquisition etc. has operated electronically through Libraria 2.0 software. Additionally, UGC-NRC Inflibnet N-list program has subscribed which provide access to e-books.

## Examination Functioning:

#### Finance and Account:

The college continued use of tally ERP 9 for account and finance purpose. The college uses Public Finance Management system (PFMS) to accept the fund from the government agencies.

#### > Internet Facility:

The college has upgraded its internet connectivity from 50 MBPS to 100 MBPS to meet the requirement of E- Governance

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